

# HIS MANSION MINISTRIES

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## **Biblical/Pastoral Counselor**

Mission: *Because of His Mansion Ministries, a community of people will seek wholeness and be spiritually transformed for the equipping of the body of Christ.*

### Ministry Position:

The Biblical/Pastoral Counselor job is, first and foremost, a ministry position. He/She is not only responsible for individually meeting with Residents, but for modeling Christ-like behavior and for leading others in further pursuit of relationship with Jesus Christ through daily life. All employees, including the Biblical/Pastoral Counselors, are expected to be available to pray with and spiritually guide Residents and Servant Leaders; cultivate genuine relationships with staff, Servant Leaders, and Residents; and to participate in regular time of community worship and prayer. These are done to fulfill our mission, as stated above. The Biblical/Pastoral Counselor is also expected to sign a statement of agreement with His Mansion Ministries' statement of faith and code of conduct.

### Summary:

The Biblical/Pastoral Counselor meets with and processes through issues like trauma, addiction, and relationship with individual Residents, and does so in line with our mission, vision, and values.

### Qualifications:

- Christ-likeness, strong Christian faith, integrity, moral values, and convictions
- Relationally focused and service driven
- Knowledge of and passion for HMM's mission and philosophy of ministry
- If married, his or her spouse should be spiritually mature and willing to participate in the community
- Excited about a team approach to Christ-centered care
- 1-2 years' experience in a clinical/ministry setting
- Bachelors or Masters level training in either counseling, psychology, social work, or ministry

### Duties & Responsibilities:

- Meet with Residents individually and provide support, feedback, and guidance in their healing processes, according to HMM's philosophy of ministry and statement of faith

- Teach Resident classes as assigned (i.e. phase class and other curriculum)
- Facilitate Resident group counseling exercises, including guiding through course material and navigating relevant interpersonal conflict between Residents
- Collaborate with other Counseling and Program staff regarding Resident care
- Other tasks as assigned

#### Limitations

Please note that His Mansion Ministries serves both male and female Residents. Due to the nature of our program structure, sincerely held religious beliefs and practices, and the needs of Residents, male Counselors will usually be assigned solely male Residents, and female Counselors will usually be assigned solely female Residents. However, individual assignments are determined based on the needs of the Resident and the fit of the Counselor-Resident relationship and mixed-sex assignments may occur. The Biblical/Pastoral Counseling Supervisor is responsible for determining the appropriate assignments.

#### Characteristics:

The following five traits (as adapted by Tom Hill of the Character Training Institute) were identified as essential for this position:

1. **Boldness**  
*Confidence that what I have to say or do is true and right and just in the sight of God. (Acts 4:29)*
2. **Compassion**  
*Investing in whatever is necessary to heal the hurts of others. (I John 3:17)*
3. **Love**  
*Giving to others' basic needs without having as my motive personal reward. (I Corinthians 13:3)*
4. **Security**  
*Structuring my life around that which is eternal and cannot be destroyed or taken away. (John 6:27)*
5. **Wisdom**  
*Seeking and responding to life-s situations from God's frame of reference. (Proverbs 9:10)*

#### Skills:

The following three skills were identified as essential for this position:

1. **Effective communication**  
*Adapting communication style to fit the person and environment, consistent interdepartmental communication to support the Resident's best interest*
2. **Counseling**  
*Helping a Resident to feel safe and to trust the counselor, solid understanding of the importance of relationships, encourage change to group dynamics, relational leadership, empathetic listening*

### 3. Teaching

*Leading and facilitating various classes and group process sessions*

#### Working Environment:

- Indoor work in an office and various classrooms
- Regularly stand or sit for many hours
- Live on His Mansion property

#### Working Relationships:

**Reports to:** Director of Programs

**Works Closely with:** Biblical/Pastoral Counselors, Men's Program Administrator, Women's Program Administrator, Director of Programs, Servant Leader Formation Facilitators

**Direct Reports:** None

This job description is not a complete description of all that is necessary to do this job. All employees are expected to do what it takes to work as a team, even with other departments, to serve Residents. This is not only an expectation but also a value that we hold to as an organization. We will help each other get the mission done.

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## JOB DESCRIPTION ACKNOWLEDGMENT FORM

I have received a copy of the job description for my position, Biblical/Pastoral Counselor.

I have reviewed this job description and I fully understand all my job duties and responsibilities. I am able to perform the essential functions as outlined.

I understand that my job may change on a temporary or regular basis according to the needs of my location or department without it being specifically included in this job description. If I have any questions about job duties not specified on this description I am asked to perform, I should discuss them with my immediate supervisor.

I understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described. I further understand that future performance evaluations are based on my ability to perform the duties and responsibilities outlined in this job description to the satisfaction of my immediate supervisor.

I have discussed any questions I may have had about this job description prior to signing this form.

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Printed Name

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Signature

Date